

**Work Progress on Individual Audits  
2011/2012**

<b>Project</b>	<b>Progress as at 24 February 2012</b>	<b>Days Allocated 2011/12</b>	<b>Days Taken 2011/12</b>
<b>Audits Brought forward – 2010/2011</b>			
Benefits Administration	Final report – 15 07 11	-	5.2
Data Quality - WATFORD	Final report – 12 08 11	-	7.4
Council Tax	Final report – 15 07 11	-	7.7
NNDR	Final report – 15 07 11	-	6.0
FMS – Reconciliations	Final report – 08 04 11	-	0.1
Budget Monitoring – WATFORD	Final report – 04 04 11	-	0.1
VAT (Deloitte & Touche)	Final report – 30 06 11	-	
IT - Information Governance (Deloitte & Touche)	Updated Draft report – 17 10 11	-	
IT - Remote Working (Deloitte & Touche)	Final report – 03 01 12	-	
<b>2010/11 Audits – Total (WBC staff days)</b>		<b>-</b>	<b>26.5</b>
<b>2011/2012 Audits</b>			
<b>Shared Audits</b>			
Payroll	Work in Progress	15	1.4
Recruitment	Work in Progress	8	9.5
NNDR	Work in Progress	15	7.9
Council Tax	Work in Progress	15	7.9
Benefits	Work in Progress	25	0.5
Creditors	Work in Progress	15	6.7
Debtors	Work in Progress	15	3.6
FMS Reconciliations	Work in Progress	25	3.6
Insurance	Final report – 09 12 11	10	12.4

<b>Project</b>	<b>Progress as at 24 February 2012</b>	<b>Days Allocated 2011/12</b>	<b>Days Taken 2011/12</b>
IT - Network Controls – follow up	Audit Moved to 2012/13	5	
IT - Disaster Recovery and Back-up (Deloitte)	Work in Progress	10	
IT – Project Management (Deloitte)	Final report – 15 11 11	10	10.0
IT - Asset Management (Deloitte)	Work in Progress	5	
IT - Virus Protection (Deloitte)	Work in Progress	5	
COA – Post Implementation Review	Draft report stage	20	20.17
<b>Watford BC</b>			
Income Collection	Work in Progress	15	0.7
Benefits Subsidy Claim	Final report – 17 10 11	8	7.9
Benefits Overpayments	Management Letter to be issued	8	1.4
Treasury Management	Work in Progress	6	0.3
Budget Monitoring	Work in Progress	8	0.3
Construction Industry Scheme (CIS)	Final report 03 01 12	5	6.3
Section 106	Final report – 14 11 11	8	13.2
Financial Procedure Rules	Draft report stage	4	4.6
Hospitality	Draft report stage	3	4.7
Money laundering	Draft report – 29 09 11	5	6.1
Current Contracts (Vehicle Maintenance)	Final report – 22 02 12	10	18.6
Home Improvement Grants	Final report – 02 09 11	10	9.6
Museum	Final report – 12 08 11	10	10.2
CSC	Draft report stage	5	7.0
External Audit Recommendations – follow up	Work in Progress	8	1.6
<b>Additional Audit</b>			
West Herts Crematorium	Final report – 14 07 11	0	1.9